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Wisconsin Public Library Consortium
Digital Library Steering Committee Meeting Notes
November 11, 2021, 1:00 pm
Teleconference meeting held via Zoom

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ATTENDEES: Abby Armour (Mukwonago/BLS), Shawn Carlson (Waukesha/BLS), Michael DeVries (Beloit/ALS), Noreen Fish (La Crosse/WRLS), Dominic Frandrup (Antigo/WVLS), Nicole Hardina-Wilhelm (Neenah/WFLS), Sue Heskin (Superior/NWLS), Darcy Mohr (Racine/LLS), Eric Norton (McMillan/SCLS), Karli Pederson (MPL/MCFLS), Lisa Pike (Manitowoc/MCLS), Kelly Rohde (Mead/MLS), Holly Selwitschka (Kimberly/OWLS), Molly Warren (Madison/SCLS), Shannon Urban (Kenosha/KCLS), Maureen Welch (IFLS), Karina Zidon (Platteville/SWLS)

ABSENT: Heidi Cox (McFarland/SCLS), Alex Harvancik (Horicon/MLS), Tina Kakuske (Door County/NLS), Clare Kindt (Brown County/NLS), Jennifer Loeffel (Franklin/MCFLS), Martha Spangler (Altoona/IFLS), Amy Stormberg (Amery/IFLS),

GUESTS: Nan Champe (Pewaukee), Riti Grover (Monarch), Monica Treptow (DPI),

Project Managers: Melody Clark (WiLS), Sara Gold (WiLS)

1. **Call to order**
   The meeting was called to order at 1:01 pm.

2. **Review Agenda –** changes or additions
   It was asked if items 6a and 6c could be switched due to the fact that Monica Treptow will not be able to attend the meeting until 1:30 and is attending for the Public Library Connect discussion. The committee approved this change.

3. **Approval of minutes** – September 16, 2021
   Motion: Approval of Minutes
   Made by: S. Carlson
   Second: M. Warren
   Discussion: none
   Results: Motion Passes

4. **Reports: Committees, Workgroups and Project Manager Updates**
   a. **Decisions made in between 09/16/2021 and current meeting: None**
      N. Hardina-Wilhelm noted there were no decisions made in between meetings.
   b. **WPLC Board Report**
      M. Welch reported that the Board met on October 25th. The group reviewed the buying pool formula and decided on not changing the formula at this time. The buying pool is made up of a base amount and a holds reduction amount. It's a combination of 75% circulation and 25% population. The formula for magazines will be revisited as recommended by this committee. A nominations committee presented a slate of officers for 2022 that was approved. The Board is undergoing a bylaw review and had a lengthy discussion on possible updates and changes to the current bylaws. The Board

began discussion on the 2022 WPLC-WiLS project management contract as well as the WPLC content reconsideration form. The Board also approved two new additional Steering Committees as proposed by the Technology Steering Committee. A Kanopy update was given and the group began discussion about the annual meeting which will take place at WAPL in the Spring.

c. **Selection Committee**
S. Gold reported the Selection Committee met November 4th and discussed soliciting ideas from the Selection Committee for the 2022 Collection Development Recommendations. There is a selector survey open until November 15th to determine who will be leaving/remaining as selectors for 2022. There were follow up answers to questions from the August 2021 meeting mostly around questions to OverDrive. The committee discussed progress on the 2021 CDC recommendations and questions were asked about how the Public Library CONNECT feature might affect the usage of Juv and YA titles in the WI Digital Library, namely placing more demand on those collections. The Committee discussed the YTD remaining collection funds and how they will be allocated. Some of the remaining funds will be allocated to developing the Juv/YA ebook and audio shared collections and another allocation will be to begin work on implementing findings from the diversity audit conducted by OverDrive.

d. **Collection Development Committee**
It was noted that an update will be given in item 6.a.

5. **Ongoing Discussion Items**
    a. **Discussion and Action: 2021 Officers**
    The Nominations Committee is recommending the following slate of officers for 2022:
    Steering Chair: Nicole Hardina-Wilhelm
    Steering Vice Chair: Sue Heskin

    As representative for the Digital Library Nominations Committee, M. DeVries stated the nomination and made the motion to accept the slate of officers.
    Second: S. Carlson
    Discussion: none
    Results: Motion Passes

    b. **Patron Focus Group**
    It was noted that this is an opportunity to discuss and identify questions for the WPLC Patron Focus Group. There were no suggestions a this time.

6. **New Discussion Items**
    a. **MOVED TO item 6.c. Informational: Public Library Connect and Sora**
    S. Gold gave an overview of Public Library Connect. OverDrive offers a Public Library Connect feature that allows students using the Sora app to connect to their public library OverDrive collection seamlessly, using their school library credentials.

    Currently students whose schools subscribe to Sora either independently or via the WSDLC, can add their public library card to access Wisconsin's Digital Library. The Public

Library CONNECT program eliminates the need for a public library card which reduces barriers for many students. The content access levels which control what materials students can see are set by the schools and remain in place for the public library materials. If a book is checked out in the school collection, the school receives the circulation credit and if it is checked out from the public library collection, the public library receives the circ credit. The program's goal is to create an opportunity for schools and public libraries to collaborate on serving students as patrons of both institutions. Monica Treptow from DPI joined the conversation to provide a school library perspective. When this topic came up at the WSDLS Board there was a lot of excitement to connect schools with the public libraries. It was noted that student data and data management in a school looks very different in schools than it does in public libraries. Using Beanstack as an example, when setting Beanstack up in a public library it was ready to go almost same day. However, with schools, it has taken months and only some are live. All the data has to be loaded and protected and is a much longer process. Right now, if students use their library card, they are in control of their data, but with Public Library Connect, they aren't in full control of their data anymore.

M. Treptow noted that in order to implement this, there needs to be an open and transparent conversation between the school, school librarian, the school district and the public library. In recent months there has been a sharp incline in regards to challenges to books, both print and electronic. She encourages being proactive considering these could roll over into the public libraries. An example of this is if a student has accessed a title via Sora that is owned by the public library, and it gets challenged at the school level, the public library may see a similar challenge to the title in its collection.

S. Carlson asked for clarification about the relationship between school and public library challenges, specifically if the public library would have to address the challenge or if it would go to the WPLC to be reviewed and decided upon. It was clarified that the local public library needs to be a part of the relationship building, but if there were any challenges to WPLC materials, that would go through the current WPLC reconsideration form and not be the responsibility of the public library.

A. Armour asked does the public library need to be involved? It was clarified that the public library does need to be a part of the setup and work with their school district.

H. Selwitschka asked if a student can access a WPLC title through Sora what parameters does it use? It was noted that if they use their student credentials, it will follow the schools' parameters.

A. Armour noted that using Sora and Public Library Connect looks very similar to if you have two cards in Libby. It was noted that it is at the point of checkout that you have to log in.

D. Frandrup asked if students check out materials from the public library collection are they counted as library patrons in terms of active patrons (cardholders)? It was clarified that the checkout will appear in WPLC's marketplace reports as a checkout.

S. Heskin asked will students be able to make purchase requests of WPLC? Project managers were not sure about this and will need to check on this.

S. Carlson asked how does a system's advantage account factor in with Public Library Connect? It was noted that students would have access to advantage materials like regular patrons, having priority, etc.

K. Zidon asked If a public library and school district decided they wanted to use CONNECT, how would they go about it? Can they do it at this point? Who would they contact to get started? It was noted that once the WSDLC approves moving forward, messaging will be sent out to Schools and the school district will be the ones to reach out and start this process.

It was noted that not all school districts in WI are a part of WSDLC or have their own stand-alone OverDrive accounts.

A. Armour noted that Bridges libraries had some concern about the restrictions and current content levels and wanted to know if there are any potential filters? Or is it just the school district that gets to set the parameters. The school is the one that sets the parameters and restrictions. However, OverDrive is currently working on creating a new access level so they are not so broad. What they are doing in the interim is restricting content access level to the lowest Juvenile setting. They can also currently restrict individual students. It was also noted that the school media specialists are very aware of the difference between what public libraries consider "juvenile" and how that differs from school access levels.

K. Pederson asked if there was notification within Sora about accessing Libby. Currently messaging is not available. However even if this was possible, it would be the schools that would need to be sending this out to students. It was noted that this is where the collaboration piece comes in and it is important for the school and public library to develop a relationship to help better educate students.

M. Warren noted that Madison School District does not want to utilize this as they have privacy concerns.

M. Welch noted that as this moves forward this is something that we will have to watch as far as the collection and usage goes.

There are some concerns about the stress on the WPLC collection. It was noted that the WSDLC is very well funded and has very low wait times, so current WSDLC users get

their materials in a timely manner so it is not anticipated that there will be a big influx or demand on WPLC titles. It was reiterated that this is a focus more on the relationship between the schools and public libraries.

There was consensus that if WSDLC approves using Public Library Connect, those schools that are interested can work with their local public library and systems.

b. **Discussion and action: Collection Development Policy**
The Selection Committee and Collection Development Committee have reviewed the current WPLC Collection Development Collection Policy and have made suggested changes. The DL Steering Committee annually reviews and approves the Collection Development Policy. S. Gold presented the suggested changes to the policy.

It was asked if the term de-selection should be used instead of weeding as was suggested by a Selection Committee member. K. Pederson suggested replacing the term "weeding" with "de-selection" throughout the document as that term more appropriately reflects the process.

Motion: Moved approval of the Collection Development Policy with the change in wording of "weeding" to "de-selection" throughout the document.
Made by: M. Warren
Second: E. Norton
Discussion: none
Results: Motion Passes

c. **Discussion: 2020 and 2021 Recommendations Update**
It was noted that the Collection Development Committee met in October and the patron survey was updated and put in the field through November 5th. The survey received 4638 responses. This was up quite a bit from last year's responses. In 2020 we received 3444 responses. The increase of over a thousand may be in part due to the great work of the WPLC Social Media Committee and their work on getting the word out about the survey out to libraries and their patrons. Project managers are currently working on analyzing the results and will present them to the Collection Development Committee.

The 2021 Recommendations were approved in May by the Digital Library Steering Committee. If a recommendation is not tied to the 2022 budget, project managers have already begun to work on those recommendations. An overview of the ongoing 2020 recommendations and the 2021 recommendations was given. It was explained that the 2020 recommendations will be complete by the end of this year and the 2021 will go through 2022.

K. Pederson asked what metrics would be used to measure the change in allocation for Juv/YA materials. It was explained that the Selection Committee will track this through many different Marketplace reports including usage and wait times (although wait times are not the most telling due to holds redelivery). It was noted that the Selection

Committee my look into implementing lucky day for Juv/YA materials as well to address the issue of students not willing to place holds.

7. **Committee information sharing and questions**

   D. Mohr announced she is retiring on January 7, 2022 and noted it has been a pleasure to be on this committee. Congratulations, Darcy!

8. **Adjournment**

   The next meeting of the committee will be on February 17, 2022 at 1:00 pm.

   Motion: Moved to adjourn
   Made by: A. Amour
   Second: M. Warren
   Discussion: none
   Results: Motion Passes

   Meeting ended at: 2:35 pm